Workshop on MDG Monitoring  
(7-10 December, Beirut, Lebanon)

INFORMATION NOTICE

LOCAL ARRANGEMENTS IN BEIRUT

I. MEETING AND WORKSHOP VENUE

- The above meeting, taking place on 7-10 December, will be held in MZ Hall at the UN House in Riad El Solh Street, Downtown, in Beirut, Lebanon.

II. ACCESS TO THE UN HOUSE

- Before entering the MZ Hall, delegates must collect their security badge from the reception desk, located at the entrance of the UN House. It is advisable to arrive here at least 30 minutes before the meeting is due to start in order to allow time to collect your badge and sign in.

- The following documents should be presented to the reception:
  - Original of the registration form
  - Photo ID (e.g. passport)

- Only delegates who previously sent their registration forms will be able to obtain their entry passes.

- For identification and security reasons, delegates are requested to wear their security badges at all times while inside the UN House.

III. TRANSPORTATION IN BEIRUT

- You are kindly requested to book your transportation from Rafic Hariri Airport to your Hotels. Participants can either book their transportation through the hotel they are staying at or by contacting one of the below Taxi services.

- The Rafic Hariri Airport is approximately 7 kilometres from the city centre, Downtown, the journey takes 10-15 minutes. Kindly let us know if you wish to arrange for your Taxi.

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- Transportation from/to the hotel/UN House can also be facilitated by your hotel or by booking one of the above services, or by taking a cab from the street (cost US$5-7 or LBP7-10 thou)

IV. ACCOMMODATION

- It is the responsibility of delegates to make their own accommodation arrangements. Given the wide variety of hotels around the city, no reservations or recommendations have been made. There is a list of hotels attached that provide a preferential rate for participants in United Nations meetings.

- It is imperative that hotel reservations are made as early as possible as Beirut is a busy tourist venue and hotels can get booked out.

V. HEALTH and VACCINATION

- The United Nations buildings are smoke-free areas. Participants are allowed to smoke only in the designated areas.

VI. FOREIGN EXCHANGE

- The exchange rate is LBP 1,500.00= 1.00US$

VII. VISA

- All delegates attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas must be made as soon as possible to the Lebanese Embassy in the country in which the delegates reside, with a reference to the Workshop on MDG Monitoring. UNESCWA can facilitate issuance of visa by sending a personalized letter of invitation upon request.

VIII. GENERAL INFORMATION

- For more information about the Workshop please refer to the websites listed at the Statistics Division Homepage, on the following link: http://www.escwa.un.org/divisions/main.asp?division=sd

- Please contact the UNESCWA Statistics Division if you have any questions.

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