INFORMATION NOTE FOR PARTICIPANTS

Sub-Regional Workshop on DevInfo ver. 6.0
Tripoli, 22-26 November 2009

Date and Venue

The Sub-Regional Workshop on DevInfo, to be held in Tripoli, Libya, from 22 to 26 November 2009, is organized by the African Development Bank and the Economic and Social Commission for Western Asia (ESCWA), and in close collaboration with the United Nations Development Operations Coordination Office (UNDOCO), and the United Nations Development Programme (UNDP) in Libya and hosted by the General Information Authority in Tripoli.

The workshop will be inaugurated at 09:00 hours on Sunday, 22 November 2009 in Al-Safwa Hotel – Tripoli/Libya.

Participants

The workshop participants are from the National Statistical Offices, Ministries, and UN agencies. Participants must be proficient in DevInfo v5.0 or have passed the DevInfo e-learning orientation: [http://www.devinfo.info/e-learning/en/index.htm](http://www.devinfo.info/e-learning/en/index.htm).

Working Languages

The workshop will be conducted in Arabic and English languages.

Venue and Accommodation

The workshop will take place at Al-Safwa Hotel, Al-Dahra Area, Baladiya Street, opposite to UN house, Tripoli-Libya.

Participants are encouraged to send their flight itinerary and a copy of their passport in order to facilitate the hotel reservation through UNDP – Libya.

Registration & Identification Badges

Participants are requested to register and obtain workshop badges at the Registration Counter, located on the 1st Level, Al-Safwa Hotel, between 08:30 and 09:00 on the opening day of the meeting.
Foreign Exchange

The exchange rate is LYD 1.23= 1.00US$.

Visa / Personal

- For holders of UNLP following information together with a copy of the passport to be sent to email address: ali.montasser@undp.org, in order to send their visas to the Libyan consulate at their resident country. Arabic translation on their passport should be granted as an obligatory requirement of the Libyan immigrations.

Father’s name:
Mother’s Name:
Religion:
Place of birth:
Marital Status:
Citizenship of Spouse:
Where do you wish to collect the visa, which country?

For holders of Tunisian, Algerian, and Moroccan passports, no visa is required to enter Libya, the only requirement is to clear minimum of 1,000 USD at the airport in Tripoli.

Airline Reservations/Confirmations

Participants are advised to make their bookings early. Confirmation of tickets will be handled by Mr. Hussam Baggar, hussam.baggar@undp.org on the first day to allow time to process all confirmations. Kindly indicate any change on the reserved return dates on the ticket cover. Participants who fail to provide their tickets on the first day will be responsible to make their own confirmations.

Airport Transportation

Participants may easily get a taxi at Tripoli airport to their hotel.

Contact Information

For administrative and logistic information kindly contact:

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