



UNITED NATIONS ECONOMIC AND SOCIAL
COMMISSION FOR WESTERN ASIA
(ESCWA)

INFORMATION NOTE FOR PARTICIPANTS

Workshop on Effective Use of Statistics for Policy Making **Amman, 26-28 September 2012**

I. PARTICIPANTS

- ESCWA Statistics Division is inviting the National Statistical Offices; Ministries and experts to participate in the Workshop on Effective Use of Statistics for Policy Making, at the Kempinski Hotel in Amman, Jordan from 26 to 28 September 2012.
- The national team; a representative from a national statistical office and from a ministry, are selected to participate upon successful identification of a national good (completion of Summary Form on Good Practice). To enrich the discussion a selected number of good practices were also identified by ESCWA Statistics Division and will be presented by experts participating in the Workshop.
- The selected national teams and the experts are requested to prepare a presentation and a paper on a national good practice related to the effective use of statistics in the formulation of a particular policy, such in the formulation and monitoring of a national development strategy and the Millennium Development Goals, poverty, disability, child immunization, economic performance etc. The paper/presentation should focus on how statistics were used in evaluating monitoring policies as well as measuring their impact.
- Participants are requested to prepare their power point presentations and papers in line with the guidelines described in Chapter 10 of the conceptual document (attached). The conceptual document will also be discussed during the meeting and the national good practices presented will be used as examples of case studies for the effective use of statistics in formulating, revising, monitoring and evaluating a policy in the final publication. Participants are also requested to make written comments on the conceptual documents to enhance and finalize it.
- The Workshop will include presentations, panel discussions and working groups.
- It is expected that the workshop will conclude with recommendations to finalize the publication with good examples from the Arab countries; to publish regularly every two years, and to build the capacities of users and producers to better use statistics in the planning and policy processes.
- Participants are requested to bring their own laptops.

II. ACCOMODATION AND VENUE OF WORKSHOP

- The Workshop will be held at the Kempinski Hotel in Amman – Jordan. The morning sessions will start at 08:30 a.m. and ends at 4:30 p.m. Advance group booking has been made by ESCWA at rate of 75 JD.

The Kempinski Hotel address is:

Kempinski Hotel Amman,
Abdul Hamid Shouman Street,
Phone: + 962 6 5200200 - Fax: + 962 6 5200214
Hotel Website: www.kempinski.com

III. REGISTRATION

- Invited participants are requested to confirm their registration on 26 September 2012 from 8:30 am to 9:00 am.

IV. WORKING LANGUAGE

- The workshop will be conducted in the Arabic language. No interpretation services to other languages will be provided.

V. TRANSPORT FROM AND TO AIRPORT

- Participants should make their own transportation arrangements from Queen Alia International Airport to their Kempinski. Taxi services are readily available at the airport. Participants may access public taxis by exiting the arrival hall right after they pick-up their travel bags. Taxi charges range from JD 20 to 25. Participants may also request Hotel Taxi services directly from the Hotel.

VII. VISA

- All participants attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas must be made as soon as possible to the Jordanian Embassy in the country in which the participants reside, with a reference to the ESCWA invitation letter sent to each participant.

IX. FOREIGN EXCHANGE

JD and US\$ currencies are used in the market.

X. WEATHER

- The weather in Amman will be dry and hot. The conference room is air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (72-73 degrees Fahrenheit).

XI TICKETS AND PER DIEM

- ESCWA will issue tickets for invited participants upon prompt confirmation of itinerary.
- Please bring on the first day of the workshop a copy of passport with entry stamp to Jordan and your ticket stubs (boarding pass) along with your ticket to receive the balance of your daily subsistence allowance and terminal expenses.

Contact Information

For further information on the workshop kindly contact:

- Ms. Amal Nicola
Administrative Assistant,
Statistics Division
UN- ESCWA
Tel. +961 1 978352
Fax. +9611981501
Email: nicola@un.org