INFORMATION NOTE FOR PARTICIPANTS

TRAINING ON GENDER ANALYSIS OF CENSUS DATA
AMMAN, 10-12 February 2013

I. PARTICIPANTS

- UNFPA and ESCWA Statistics Division are inviting a gender statistician from the National Statistical Office, and a gender expert from a government agency/ministry in charge of women's issues to participate in the TRAINING ON GENDER ANALYSIS OF CENSUS DATA, AMMAN, 10-12 February 2013.

- The objectives of the training are the following:
  o Familiarize the participants with the challenges and opportunities of constructing gender indicators from census data.
  o Provide guidance on the compilation of gender monographs from census data.
  o Provide guidance on more complex analyses of census data using multivariate methods and their interpretation.
  o Confront and possibly adapt/complement the material thus far developed with the realities of the ESCWA region.

- The focus of the training is on the analysis of existing data bases from the 2010 round of Population Censuses, including some discussion of questionnaire design for gender issues. The training will be conducted in English with simultaneous translation services into Arabic.

- Participants are requested: to make substantive contributions. Countries that have done gender monographs based on their censuses should be prepared to present them. If there is no formal gender monograph, but there are tabulations relevant to the issues at hand, participants should bring them and make them available during the workshop. In addition, participants are requested to bring their census questionnaires at hand for the exercises. Please confirm whether you have a presentation to make during the meeting.

- The Workshop will include presentations, panel discussions and working groups.

- It is expected that the workshop will conclude with recommendations to finalize the publication with good examples from the Arab countries.

- Participants are requested to bring their own laptops.
II. ACCOMODATION AND VENUE OF WORKSHOP

- The Workshop will be held at the Amman Marriott Hotel in Jordan. The morning sessions will start at 08:30 a.m. and ends at 4:30 p.m. in Al WAHA BALLROOM.

- Hotel advance group booking has been made by ESCWA at rate of 75 JD (single room + Breakfast) and 85 JD (double room + Breakfast) tax not included.

- All participants are requested to stay at the Hotel as per group rate.

\[ \text{Amman Marriott Hotel} \]
Shmeissani, Issam Ajluni Street,
P.O. Box 926333; Amman 11190 Jordan
Phone: + 962 6 560 7607 ~ Sales Fax: + 962 6 569 7799
Email: ebc@marriotthotels.com
Hotel Website: www.ammanmarriott.com

III. REGISTRATION

- Participants are requested to confirm their registration on 10 February 2013 from 8:00 am to 8:30 am.

IV. WORKING LANGUAGE

- The workshop will be conducted in the English language with simultaneous interpretation into Arabic language will be provided.

V. TRANSPORT FROM AND TO AIRPORT

- Participants should make their own transportation arrangements from Queen Alia International Airport to Amman Marriott.

- Taxi services are readily available at the airport. Participants may access public taxis by exiting the arrival hall right after they pick-up their travel bags. Taxi charges range from JD 20 to 25. Participants may also request Hotel Taxi services directly from the Hotel.

VII. VISA

- All participants attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas must be made as soon as possible to the Jordanian Embassy in the country in which the participants reside, with a reference to the ESCWA invitation letter sent to each participant.

IX. FOREIGN EXCHANGE

JD and US$ currencies are used in the market. 1.00 JD = 1.41 USD
X. WEATHER

- The weather in Amman will be cold and wet. The conference room is air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (72-73 degrees Fahrenheit).

XI TICKETS AND PER DIEM

- UNFPA HQs will issue tickets for MENA participants upon prompt confirmation of itinerary and transfer DSA money as per participants’ completed Bank forms.

- ESCWA will issue tickets for Yemen and Sudan participants upon prompt confirmation of itinerary. DSA will be paid during the meeting.

- UNFPA Iraq office in Jordan will issue tickets for Iraq participants upon prompt confirmation of itinerary. DSA will be paid during the meeting.

- Please bring on the first day of the workshop a copy of passport with entry stamp to Jordan and your ticket stubs (boarding pass) along with your ticket.

Contact Information

For further information on the workshop kindly contact:

- Ms. Nadine Al-Hallak
  Administrative Assistant,
  Statistics Division
  UN- ESCWA
  Tel. +961 1 978352
  Fax. +9611981501
  Email: al-hallak@un.org